

Mobile Telephone Policy



Since 1973

Mobile Telephone Policy

Morna International College (MIC) accepts that mobile telephones and digital music players are used by students on their way to and from school. Often parents regard their child having a phone as essential for personal safety especially when on public transport or travelling alone. There are however, health concerns connected with excessive mobile phone use and such devices can also be used inappropriately for bullying.

Scope

This policy is for students in and up to year 11. We allow the Sixth Form to use mobile telephones in the school discreetly, sensibly and in moderation. Normally, they can be used during Sixth Form library study room for educational purposes only.

Implementation

- 1 Students are allowed to bring a mobile telephone for emergency use but the school can accept no responsibility for the loss or damage to such items.
- 2 During the school day they must be switched off, out of sight and preferably in the student's locker. They are **not** allowed to be used during break or lunchtime.
- 3 Digital music players are not allowed to be used in school.
- 4 Students cannot use the device of another pupil.
- 5 Such devices are strictly prohibited in public examinations.
- 6 All parental contact with their child must be through the School office. If a child is unwell, they should go to the Office who will then notify parents immediately.
- 7 Only in exceptional circumstances and for specific educational purposes will a teacher allow a student to switch on a mobile phone in class.
- 8 In the event of a student found to be using a mobile telephone, the following actions will occur:

OFFENCE	ACTION TAKEN	
1-2	Student sent to the School Office* to hand-in the switched off phone. It will then be stored in a designated place in the School Office and can be collected at the end of the school day – by the parent/guardian.	
3	Students will be expected to hand in the switched off phones to the School Office	

	at the beginning of the school day for a 2 week period.	
4	Head Teacher / Head of Section will contact the parents to discuss the matter and measures to take.	

*In all instances a record will be made by the School Office staff.

Monitoring

All members of staff will monitor the use of mobile telephones in accordance with this policy.

Evaluation

As with all school policies the above is subject to regular review.